

# Vergennes Township Snowplowing Request for Proposal 2019-2020 Winter Season

Vergennes Township, Kent County, Michigan, is requesting proposals from qualified contractors for snow removal services for the 2019/2020 winter season.

Vergennes Township reserves the right to waive any informality in the request for proposals, to reject any or all proposals; and to award the contract in a manner which it considers to be in the best interest of the township. The Township reserves the right to use whatever reasonable and sensible evaluation techniques it deems appropriate.

**Scope of Services:** 10381 Bailey Dr., Lowell, Michigan- Vergennes Township Hall

The contractor shall provide snow removal services as outlined below:

1. Plow and or salt (as needed) the main parking lot at 10381 Bailey Dr., Lowell, Michigan, when there is 2 inches or more of snow accumulation to be cleared by 8:30 a.m.
2. Return to remove ridge left by county plows and to remove drifts.
3. Portions of walkways that are covered by ice or hard-pack snow shall receive an application of salt/calcium chloride ice control material, on an as-needed basis, sufficient to keep sidewalks free of ice.
4. Regular Board meeting nights: 2019/2020 season- if snowfall accumulates 2 inches or more during the day on the following Mondays: December 16, January 20, February 17, March 16, April 20, snow plowing to be completed before 6:30 pm.
5. The prices submitted should be calculated on a “per-service” and “seasonal” price.
6. Snow shall not be pushed, blown or otherwise deposited on the adjacent public roads or on the septic system which is located on the grassy area directly west of the flag pole.

**Scope of Services:** 69 Lincoln Lake, Lowell, Michigan – location of the new Vergennes Township Hall

The contractor shall provide snow removal services as outlined below:

1. Plow on an ON CALL BASIS ONLY the main driveway and 8-10 parking spaces of the 69 Lincoln Lake building.
2. The prices submitted should be calculated on a “per-time” rate only.

## Insurance Liability

The contractor shall carry comprehensive general liability and property damage insurance and after contract is awarded, identify Vergennes Township as an additional insured party on your policies for the duration of the contract. You must supply a copy of said insurance to the Clerk prior to providing any service.

The township must receive prior notification and approve the use of any subcontractor.

## Deadline for Submission

To be considered, proposals must be submitted to, and be on file with the Vergennes Township Clerk on or before October 21, 2019 at 3 pm. Snowplow bids will be reviewed at the October 21, 2019 regular board meeting.

All bids should be submitted to:  
Heather Hoffman, Clerk  
Vergennes Township  
10381 Bailey Drive  
Lowell, MI 49331