

# VERGENNES TOWNSHIP

## March 19, 2018 AGENDA

### REGULAR MEETING OF THE VERGENNES TOWNSHIP BOARD

*Please be aware that the agenda is set the Wednesday prior to meetings, and is subject to change.  
Additional items may be added at the meeting if time allows and the Board approves.*

CALL TO ORDER - 7:00 p.m.

PLEDGE

ROLL CALL

Approval of the Agenda

Approval of the February 19, 2018 Minutes

Approval of the February 15, 2018 Special Meeting Minutes

Treasurer's Report & Approval of Invoices

#### **Public Comment**

#### **Public Hearing – 2018-19 Budget**

#### **Public Hearing – Allocation of CDBG 2018/2019 funds to – North Kent Transit**

#### **Old Business:**

1. Township Hall New Building Project – discussion
2. Public Comment Protocol discussion – tabled from February meeting
3. Water testing discussion -tabled from February Meeting

#### **New Business:**

1. CDBG Discussion to adopt a Resolution (2018-2) to allocate 2018-2019 CDBG funds to- North Kent Transit
2. VOIP service- Vergennes Fiber to provide new phone solution for \$25/line = \$75 per month. Looking to switch over to new service in April 2018. Cost savings of \$175 per month. Savings \$2,100 per year
3. Vet Clinic Additional Parking- Site plan amendment discussion
4. Expo discussion- hours- set-up – building comment cards – discuss ideas
5. Assessor's days & hours in the office discussion -how many days/hours per week/ which days
6. Job requirements/descriptions discussion
7. Fire Authority Name- Invoices say Lowell Fire Authority ( LOWELL **AREA** FIRE AUTHORITY)
8. LARA –maintenance cost discussion: \$2,000 to \$5,000 annually for maintenance of the trail system.
9. LARA- LARA Articles of Incorporation amendment- discussion Board Resolution (2018-3)
10. Budget Amendments for 2017-18 budget
11. Salary Resolution- 2018
12. Adoption of 2018-19 Budget

Dept 248 General Admin - *add line item Meeting compensation* line item - \$4000 this is for (Fire Authority, Lowell Area Recreation Authority , Lowell Cable Endowment Fund meeting compensation)

Dept 201-806 *Administrative* Line item- *Misc. Consulting Fees* proposed \$1000 CHANGE TO \$500 (Engineer/Planner additional needs-example would be if we send Dave Austin to a site to look at something)

Dept 201-807 *Zoning Ordinance Updates* – Proposed \$1000 change to \$0. REMOVE THIS LINE ITEM (this was entered for Jeanne Vandersloot hours in addition to normal work hours- no anticipation of need)

Dept 801-806 Planning & Zoning- *Consulting fees* change name to: *Zoning Ordinance fees* proposed \$2000 – change to \$3000 (move \$1000 of proposed 201-807 dollars into this account to cover all Zoning Ordinance fees)

Dept 265-921- Telephone – proposed \$3000 – due to VOIP SYSTEM = change to \$1200–  
~~Resolution to Adopt 2018/2019 Budget (2018-4)~~

## **Zoning Administration report**

### **Public Comment**

Adjournment- Next Regular Meeting- April 16, 2018