

## MINUTES

Minutes of the Regular Meeting of the Sullivan Township Board held at the Sullivan Township Hall, June 5, 2018.

The meeting was called to order by Supervisor Mabrito at 6:30 p.m. with the pledge of allegiance.

ROLL CALL: Present: Supervisor, Tony Mabrito; Clerk, Sue Buckner; Treasurer, Tammy Gillette; Trustee, Libby Spencer; Trustee Keith Patterson, 2 residents and 3 guests of Sullivan Township.

Absent/Excused: None

AGENDA: It was moved by Sue Buckner, supported by Tammy Gillette, to approve the agenda of today as presented. Motion carried.

MINUTES: It was moved by Sue Buckner, supported by Tammy Gillette, to accept the minutes of the regular meeting held May 1, 2018. Motion carried.

PUBLIC COMMENT: Brian Dodge, member of the Parks Committee, presented quotes for playground equipment for the township park.

FINANCE: The Treasurer's report on Township receipts of \$38,002.44 for the period of May 1, 2018, through May 31, 2018, was presented by Treasurer Tammy Gillette.

It was moved by Libby Spencer, supported by Keith Patterson, to pay bills of \$12,095.74 as presented by Clerk Sue Buckner. Motion carried.

### REPORTS:

- Planning Commission: Eloise Jarka read the Minutes from the May 15, 2018 Meeting. Next Planning Commission Meeting and Joint Township Board is June 12, 2018.
- Zoning Board of Appeals: Tony Mabrito read the Minutes from the May 21, 2018
- Parks Sub-Committee: Recommendations include: bids for underground sprinkling; bids for tree removal.  
Motion made by Sue Buckner, supported by Libby Spencer, to accept and approve the bid received from DeWayne VerSluys for additional underground sprinkling installation. The motion carried as shown by the following roll call votes: Ayes: Buckner, Patterson, Spencer, Gillette, Mabrito (5) Nays: (0)  
Motion made by Keith Patterson, supported by Tony Mabrito, to accept and approve the bid received from Warden's Tree Service for tree removal in the township park. The motion carried as shown by the following roll call votes: Ayes: Patterson, Buckner, Spencer, Gillette, Mabrito (5) Nays: (0)  
Next meeting is June 19, 2018 at 6:00 p.m.
- MTS Permits: Permits issued for the month Of May, 2018 were reviewed by the board. The 10% rebate for permit cost to the township for May is \$265.80.
- Scrap Tire Recycle Event: Tammy Gillette updated the Board on the tire event held on May 19. There were 1,057 tires collected, with the assistance of 11 volunteers. The board wishes to thank Tammy Gillette, and her family, for chairing this event.

### CORRESPONDENCE:

1. Update on Vandalism – A letter received from the Muskegon County Prosecutor updated the board regarding status of the juvenile convicted of vandalizing the township park.
2. Update from the Muskegon County Road Commission regarding chip sealing of township roads was reviewed.

3. Complaint Cemetery Flowers Missing – Tammy Gillette advised the board regarding a complaint received involving missing flowers from a grave in the township cemetery.
4. Community Foundation Wish List – A request for money for township park playground equipment will be submitted to the Community Foundation next week.

OLD BUSINESS: Tammy Gillette gave an update on PRE. She will have additional information at the July meeting.

NEW BUSINESS:

1. Dustin Moore, of the Burnham & Flowers Insurance Group, gave an overview of our current liability coverage.
2. Brian Michelli, Fruitport Public Safety Director, explained the new costing procedure going into effect January 1, 2019 for fire protection the township purchases from Fruitport Township. Brian will send a quote and new contract to the township within the next few months.
3. Presentation by Ivan Phillips, Muskegon County I.T. Director, Information Systems Service provided by Muskegon County:  
It was moved by Sue Buckner, supported by Libby Spencer, to accept/approve the agreement for I.T. Services to be provided by Muskegon County for a fee of \$4,060.07 per year plus a onetime installation fee of \$800.00. The motion carried as shown by the following roll call votes: Ayes: Spencer, Gillette, Buckner, Patterson, Mabrito (5) Nays: (0)
4. Wolverine Power Line Easements:  
It was moved by Sue Buckner, supported by Keith Patterson, to give authority to Supervisor Tony Mabrito to sign the legal document for Sullivan Township for Wolverine Power Reaffirmation and Amendment of Right of Way Easement Agreement on the year 2018. The motion carried as shown by the following roll call votes: Ayes: Gillette, Buckner, Patterson, Spencer, Mabrito (5) Nays: (0)
5. Review/Update Poverty Exemption Application per Wes Dault, County Assessor's request:  
It was moved by Sue Buckner, supported by Libby Spencer, to update the Poverty Exemption Application per the recommendation provided by Wes Dault, County Assessor. Motion carried.

DISCUSSION/ANNOUNCEMENTS:

1. Sullivan Township Improvements – Outdoor Signs for the Hall, Park & Cemetery; Landscaping for Hall; Up-date bathrooms, paint and new floors in Hall. Several options were discussed for these items, and front and back door replacement was also discussed.
2. Home Occupation approved for Buckshot Sports Supply.
3. Auditor will be here June 13 & 14.
4. Tammy Gillette updated the board on services provided for senior citizens in our township. Peggy Manzer is the Activity Coordinator for our area. Schedule of events is available at the township hall.

ADJOURNMENT: There being no further business to come before the Board, it was moved by Sue Buckner, supported by Tammy Gillette to adjourn. Motion carried.  
The meeting adjourned at 9:01 p.m.

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Sue Buckner, Sullivan Township Clerk