

# City of Perry - Planning Commission

## Meeting Minutes – July 12, 2021

**Members present:** Cottrell, Lambert, Lewis, Muller, Ottke, Sanford

**Members absent:** Willson

**Guests:** Mindy Galbavi

**Call to order:** by Chairperson Ottke @ 7:00pm

**Approval of agenda:** moved by Lewis, second by Sanford to approve the agenda as presented. Approved unanimously.

**Approval of minutes from June 2021:** moved by Lambert, second by Sanford to approve June 2021 minutes as presented. Approved unanimously.

### **New Business:**

1. Zach Muller has volunteered to be the new Planning Commission Secretary. Moved by Lambert, second by Cottrell. Approved unanimously.
2. Packet of information regarding upcoming Site Plan review for new antennas on the existing cell phone tower was provided by Devin Miller. The site plan process is not complete; Planning Commission members did not vote to approve/deny the request at this time.
3. Discussion by Lambert: Planning Commission should start considering reviewing the Master Plan in anticipation of the release of the 2020 US Census data. Cottrell stated she will inquire when that data is expected to be released and report back to the Planning Commission next month.

### **Old Business:**

*Zoning Permit*  
~~Building Permit~~ Fee Schedule and Penalties: Lambert reported that the City Council is actively working on enacting a penalty schedule to the *Zoning ordinance* building permit process; the City attorney is reviewing potential avenues so the City can collect penalty fees on construction projects that do not have the appropriate *Zoning* building permits in place before beginning construction.

**Next meeting: August 2, 2021 @ 7:00pm in Council Chambers**

**Adjourned by Ottke @ 7:15pm**