

CITY OF PERRY REGULAR COUNCIL MEETING
PERRY COMMUNITY BUILDING

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REGULAR CITY COUNCIL MEETING HELD IN COUNCIL CHAMBERS ON AUGUST
19, 2021

INVOCATION PRESENTED BY PASTOR REY MONDRAGON FROM PERRY UNITED
METHODIST CHURCH

PRESENT: COUNCILMEMBERS, RANDY COFFEY, MINDY GALBAVI,
LARRY LAMBERT, BOB PORTER AND STEVE WALLACE;
MAYOR, SUSAN HAMMOND AND CITY CLERK, DEVIN MILLER

ABSENT: COUNCILMEMBER, MIKE CONNELL

ALSO PRESENT: STUDIO 130, ALEX MALLOYE

Mayor called the meeting to order at 7:01 p.m.
Mayor led the Pledge of Allegiance.

APPROVAL OF AGENDA:

08-19-21-01

Moved by Lambert, seconded by Porter that the agenda be adopted as
printed. Carried, all yes.

READING AND APPROVAL OF THE MINUTES:

08-19-21-02

Moved by Wallace, seconded by Lambert that we suspend the rules,
waive the reading and approve the minutes from the August 5,
2021 regular meeting. Carried, all yes.

PRE-APPROVED REPORT/PRESENTATIONS:

Wallace recognized his August picks for "Mayor Ross De Lau
Perry's Pride" winner Scott & Brandie Selbig 605 Clear Water Dr.
and "Put Your Best Face Forward" winner Lori Loves Pets.

COMMENTS FROM THE PUBLIC:

None.

MAYOR REPORTS:

Mayor reported that KFC will have a ribbon cutting on Tuesday,
August 31st at 9:30am; the website development contract has been
signed; city received the service line agreement back and signed
and the charter amendments proposal will be placed on the
November ballot.

COMMITTEE REPORTS:

Galbavi reported the Personnel Committee has recommended Ilene Stead as the new Assessor.

Lambert reported the Finance & Ordinance Committee are working on 678 and 696 codified ordinances.

PRESENTATION AND APPROVAL OF THE BILLS:

08-19-21-03

Moved by Lambert, seconded by Porter that we approve the bills as presented and that payment be authorized. Carried, all yes.

OLD BUSINESS:

Discussion/Possible Approval Re: the Policy-Employee Participation in Political Activities

Discussion

08-19-21-04

Moved by Lambert, seconded by Galbavi that we amend the proposed Employee Participation in Political Activities Policy as recommended by the Personnel Committee, effective immediately. Carried, all yes.

Discussion/Possible Approval Re: Amendments to Personnel Policy

Discussion.

08-19-21-05

Moved by Wallace, seconded by Galbavi that we approve the following amendments to the Personal Policy for the City of Perry employees except for those covered by a master contract, which is negotiated with a recognized union or labor group and with the understanding that this policy will be effective, September 1, 2021:

V. Administrative Authority:

7. Employees will be evaluated annually by their Department Head. Optionally, Employee or Department Head may request the Mayor or Mayor Appointee attendance during the evaluation.

a) Department Heads shall obtain their employees compensation package sheets from the Clerk.

b) A week prior to scheduled evaluation, a copy of the compensation package sheet and self-evaluation will be given to the employee. Both Compensation package and Self-evaluation sheets will be retained with the annual evaluation.

- i) Self-evaluation sheet and Evaluation sheets should include the following wording:
 - Goals and Objectives
 - Sign and Accept this evaluation
 - (Self-evaluation) request the attendance of Mayor or Mayor Appointee during evaluation.
 - (Evaluation) request a meeting with the Mayor and Department Head if you protest the results of your evaluation.

 - c) Employee will have the option after the initial meeting of protest, with Mayor and Department Head, to sign or request another meeting of protest with the personnel committee to mediate the situation.

 - d) Employees will receive a complete signed copy of their evaluation. Copies of the evaluation will also be given to the City Clerk to place in their Employees Personnel File.
8. Mayor will evaluate Department Heads annually. Optionally, Department Head may request Mayor Appointee or Personnel Committee attend during the evaluation.
- a) Department Heads shall obtain their compensation package sheets from the Clerk.

 - b) A week prior to scheduled evaluation, a copy of the compensation package sheet and self-evaluation obtained by the Department Head. Both Compensation package and Self-evaluation sheets will be retained with the annual evaluation.
 - i) Self-evaluation sheet and Evaluation sheets should include the following wording:
 - Goals and Objectives
 - Sign and Accept this evaluation
 - (Self-evaluation) request the attendance of Mayor Appointee or Personnel Committee during evaluation.
 - (Evaluation) request a meeting with the Mayor Appointee and Personnel Committee if you protest the results of your evaluation.

- c) Department Head will have the option after the initial meeting of protest, with Mayor, to sign or request another meeting of protest with the personnel committee to mediate the situation.
- d) Department Heads will receive a complete signed copy of their evaluation. Copies of the evaluation will also be given to the City Clerk to place in their Employees Personnel File.

Y. Disciplinary Action and Discharge:

2. written reprimand

- a) Meeting with Department Head, Employee, Mayor or Mayor Appointee for review of reprimand.
- b) Employee options- sign and accept with copy to employee. Copy to personnel file.
- c) If employee protests reprimand, they may meet with personnel committee, department head and mayor to mediate the situation.

Carried, all yes.

NEW BUSINESS:

Possible Adoption of Zoning Ord. Amendment No. 354 Re: Violations Enforcement

08-19-21-06

Moved by Lambert, seconded by Coffey that Ordinance No. 354 which amends zoning ordinance regarding violation enforcement, and which was read at the August 5, 2021 regular Council meeting, be adopted. Carried, all yes.

Mayor's Appointment

Mayor appointed Ilene Stead as the new City Assessor.

08-19-21-07

Moved by Galbavi, seconded by Wallace that we accept and approve Ilene Stead as the new City Assessor effective October 1, 2021.

Carried, all yes.

ANY OTHER BUSINESS THAT MAY COME BEFORE COUNCIL:

PUBLIC COMMENT-


None.

Mayor stated Council has been invited to tour the Macqueen house to see the improvements.

COUNCIL DISCUSSIONS & OBSERVATIONS:

Lambert suggested asking SESSA about offering CPR classes to the public.

ADJOURNMENT: 7:35 P. M.

 8/20/2021

Susan J. Hammond, Mayor Date

 8/20/21

Devin Miller, Clerk Date