

Kenockee Township

Board Meeting Tuesday, October 12th 2021

Meeting was called to order at 7:00 p.m.

Roll Call was conducted with all five board members present.

Supervisor Molesworth led the meeting with the Pledge of Allegiance.

Supervisor Tod Molesworth announced the passing of Kevin Kahl. Kevin held a position with the township for 20 years, starting on 3/1/2001 and was a wealth of township knowledge for fellow employees. He will be missed by us all. A Moment of Silence was held in remembrance.

Minutes for September 14, 2021 were presented. **Motion by Treasurer Shappee 2nd by Trustee Schieweck** to approve minutes as presented. **Motion passed. Approved: 5-0**

Agenda for October 12th, 2021 meeting was presented: with changes:

to add discussion regarding King and King as our auditors for the new year.

Motion by Treasurer Shappee to approve Agenda with changes 2nd by Clerk Hill. **Motion passed. Approved 5-0**

Yale Public Schools representative Kurt Sutton was present to speak with the board about the New Bond Proposal mileage being presented to the residents to vote on November 2, 2021. The bond proposal will raise \$15,810,00. Sutton explained that the bond would have a zero-tax increase for the residents in the Yale Public School district. Mr. Sutton explained that the school plans to use the bond money to update all heating systems to the high school, junior high and the 3 elementary schools, as well as the electrical and mechanical systems. He stated that the junior high school would also get a new roof and remodel of classrooms due to the age of the 55-year-old building.

Trustee Schieweck discuss the possibility of partnering with the school to help put in sidewalks for the safety of children that walk to the Avoca elementary school. Mr. Sutton advised he would be open for discussing it with the township.

Treasurer's Report: given by Treasurer Shappee.

Fire Capitol Improvement Fund has been reinstated and per the bank we must have at least 1 transaction with the account per year.

Township Accounts:

Building Dept: \$20,232.75

General Fund: \$72,457.32

Township Accounts Continued:

Parks & Rec's: \$27,208.05

Fire Dept: \$103,156.13

Treasurer Shappee stated that the 2 CD accounts at TCF will be moved to our bank of record at Choice One.

Treasurer Shappee stated that she was finding it difficult to obtain another audit company for the township at this time. She suggested to keep King and King for another year. The cost of their services would be an estimate of \$4750.00. She stated that King and King advised that the problem they were having was obtaining information needed by the previous township board. Contract was signed by Clerk Hill.

Motion to keep King and King and to accept the estimate for audit for the year was made by Treasurer Shappee, 2nd by Trustee Schieweck. Roll Call Schieweck Y, Molesworth Y, Hill Y, Shappee Y, Hawks Y. Motion passed 5-0

Assessor's Report: None.

Fire Department Report: given by Chief Jason Rottmann.

7 Run total for the month of September. 4 Medical, 1 Mutual Aid, 2 Personal Injury Accidents.

The department held ladder and radio training in September.

Update on Engine 35: Chief Rottmann advised that work was complete. However, there was still a leak in the Engines tank. They are waiting on the tank company representative to respond out on October 15th, 2021 to look at the leak and determine replacement. The tank has a lifetime warranty.

The fire department will be ordering the radio equipment for the new Fire truck which is included in the new truck pricing. Chief Rottmann stated it was a possibility the township may receive the new truck earlier that presented. However, no actual date was known at this time.

Chief Rottmann asked the board for approval to purchase new hose for the fire trucks. He stated that 6 fire hoses failed inspection. Chief Rottmann stated he needed 1500 feet total in hose to replace what had failed.

Treasurer Shappee inquired if the purchase cost could be spread out over time. Chief Rottmann advised that it was cheaper in price to purchase in bulk.

Amended Per November Minutes: Discussion regarding the new purchase of a power washer took place with Chief Rottmann.

Discussion was tabled until the November board meeting to obtain further pricing and details.

Chief Rottmann advised that computer wiring was completed at the fire hall. IT Right will be out November 19th to install equipment.

Emmett Fire Dept Contract:

Chief Rottmann advised he would like the boards approval for the Fire Board Committee to review the contract and to look into possibly changing things with the contract, such as a Pay per Call contract to save the township money.

Supervisor Molesworth requested that The Committee will review how many runs Emmett Fire Dept responds to on Kenockee Township Fire Dept behalf.

Chief Rottmann discussed that Cost and Recovery ordinance and would like to see if Emmett Fire Dept is filing this ordinance on Kenockee Fire Dept. behalf. The board agrees that all cost and recovery filing should be done through Kenockee Fire Dept.

Emergency Warning Siren: Fire Dept Committee to discuss doing a survey with the township residents regarding if they have difficulty hearing the warning siren.

Planning Commission Report: None

Zoning Compliance and Zoning Enforcement Report: given by Charles Peace.

Charles Peace presented the need and benefit for the affidavit. This process will help should there be a need to take the resident to court.

Jim Golembiewski: stated that the affidavit needs to be notarized and would like the township to have the office manager Kelli Petty become a notary.

Treasurer Shappee stated she was not in favor of the township paying for this due to the person who becomes the notary owns the notary rights and not the township.

Board to discuss with Kelli if she was willing to obtain the notary herself.

As Zoning Administrator responses from several letters sent out as follows:

Mayer Road: for their property located on Kilgore Road: still looks the same as when letter was issued

Ruddock Road: Owner responded and the township has received a statement from the owner. He has been given 2 months to clean his area up.

Bryce Road: Covid

Bean Road: never responded

Fargo Road: claims he has cleaned up some

Kilgore Deck inspection: Never was inspected. Owner refusing to allow Building Inspector Golembiewski on his property. Owner is refusing to comply with the court order for a post hole inspection.

Charles Peace to pursue it for safety issue. He will contact both parties again and explain the situation. If they refuse, further tickets will be issued and let the magistrate handle the situation.

Motion made Schieweck and 2nd by Hawks letter be sent to resident and if they do not comply then their bond will be forfeited and will pursue court order. Motion passed 5-0

Jim Golembiewski discussed the need for the special use fees again with the board.

Fee schedule presented by Golembiewski for special uses:

Type 1 / House (to grow in house)

Type 2 / Special use permit

Motion made by Hill and 2nd by Shappee to adopt the Special Use Fees as presented. Motion passed 5-0

Jim Golembiewski will be out of town from October 16th, 2021 until the October 25th, 2021. He stated that he will have a back up inspector to cover for him. He also advised that he will be paying the backup inspector.

Board of Review Report: None

ZBA Report: None

Parks and Recreation Report: given by Trustee Joshua Schieweck

Schieweck presented that the purchase of the new lawn mower will not take place this year due to product availability. However, the contract was signed for the future purchase.

Board members agreed that the John Deere Z950M Trak cost \$10,399.56 with a 4-year bumper to bumper warranty was the best option. It's located at Greenia's Outdoor Power Company

Schieweck presented to the board a request, if possible, to use American Relief funds to install an outside bathroom and septic field at the park grounds. Schieweck to obtain bids and inspection.

The board tabled discussion until November board meeting.

The parks have raised so far \$2,100.00 with the candy fundraiser. They also received a \$150.00 in donations. A Light tower was donated by Jones Equipment Rental for use by the township for the remainder of the football season.

Schieweck received a call from the St. Clair County Prosecutors office asking to send in the cost of fence replacement for possible restitution since the fence could not be repaired. Schieweck to forward information to their office.

The Parks has received their mileage money from the County.

Schieweck advised the board that he is obtaining bids for new parking lot for the parks. The sports programs are outgrowing the parking area. The Board to discuss and review bids once obtained.

Jim Muldoon advised the board that the milage money could be used in other area's that the township owns. Such as the property by the trail and school. He stated that the mileage money wasn't just for the parks alone. The one area is a possible site for the new warning siren location due to power and cement pad already in the area. The board will look into the ways to help the other areas too.

Roads and Bridges Report: given by Supervisor Molesworth

Large bridge and culvert application was completed and submitted to the county.

Old Business:

1. **Clerk Hill:** American Rescue Plan Act was submitted 07/23/2021 and accepted by all the departments. Awaiting the letter of when the township will start receiving the funding.
2. **Treasurer Shappee:** BS&A training discussion was held on October 11, 2021. Clerk Hill and herself attended. The representative met to discuss the way that best fits the township needs and usage. Training on the new system to start in December. The system will be going live and the end of December.
3. **Treasurer Shappee:** advised that the new website with Schumacher Group was in the beginning stage at this time.
4. **Treasurer Shappee:** advised that the township is waiting on the bill of what funds need to be transferred into the Mers accounts.
Township will owe Mers \$13232.21
Fire Dept will owe Mers \$ 1630.82
Parks & Recs will owe Mers \$ 163.12
5. **Clerk Hill:** advised that some of the employees that are due pay checks did not receive them due to the employee not returning their requested paperwork. Once the paperwork is received the employee will be issued their due check.
6. **Treasurer Shappee:** advised that Mr. Fuller has paid the taxes on the fire dept property.

Motion Made by Supervisor Molesworth, 2nd by Trustee Hawks to contact the lawyer to send a formal letter to Sandy Fuller requesting township property records returned and to inquire about supposed donated property being currently used by the fire department by Mr. Fuller. Motion Passed 5-0

7. Budget update tabled to November meeting.

New Business:

Supervisor Molesworth stated that he wishes to add Kevin Kahl name to the Hall of Fame for Outstanding Community Service. The Board agreed. Pete Walters stated he would obtain the plaque marker.

Motion Made for the 2021 Street Light Resolution by Molesworth, 2nd by Schieweck

60% \$3065.99 would come from Assessment

40% \$2043.99 would come from the township

Roll Call Vote: Hawks/Y, Hill/Y, Molesworth/Y, Schieweck/Y, Shappee/Y Motion Passed 5/Y, 0/N

Approval of Payment of Township Bills:

Township Bills: Presented by Clerk Hill

Bills paid through 10/12/2021

Township: Bills \$6407.65 Payroll \$11,754.04

Fire Dept: Bills \$7549.59 Payroll \$9,938.00

Parks: Bills \$1376.59 Payroll \$795.00

Motion to pay Township bills as presented by Trustee Schieweck, 2nd by Clerk Hill Molesworth.

Roll Call: J/Y, T/Y, B/Y, P/Y, G/Y. All in Favor 5-0 Motion: Approved

Correspondents Presented:

Par Plan News

Township Focus

Comments from the Floor:

Pete Walters stated he will find out further information regarding grant writers and bring the information to the November meeting.

Chief Rottmann stated Keith Fones contacted insurance company about a grant offered for on board cameras and for cameras at the fire hall.

Motion made by Treasurer Shappee 2nd by Hawks to obtain more grant writing information. Motion passed 5-0

Residents Theresa and Nora Wawrzyniak 5893 Cribbins Road were present and questioned the board regarding if the fire department responded to accident fall calls. She stated that on June 3rd 2021 she fell and broke her femur at her residence. She stated that the fire department never responded and it took Tri Hospital EMS 30 minutes to show up. She stated that she laid in the mud the entire time. Chief Rottmann stated that the fire department does in fact respond to all calls in our township. He stated he would contact Central dispatch to find out why Kenockee Township Fire department was not dispatched for the call. He stated that it was possibly around the same time when tone out agreements were due to Central dispatch which would advise how the fire department wished to respond to calls within the township. He stated that he would contact her with the information once he obtained it.

No further questions or comments from the floor.

Motion to Adjourn Board Meeting was made by Treasurer Shappee at 8:32pm, 2nd by Trustee Hawks.

Meeting Adjourned

Minutes prepared by:
Brenda Hill
Township Clerk.