

Kenockee Township

Board Meeting Tuesday, June 8th 2021

Meeting was called to order at 7:06 p.m.

Roll Call was conducted with all five board members present.

Supervisor Molesworth led the meeting with the Pledge of Allegiance.

Minutes for May 11, 2021 were presented and Approved: 5-0

Agenda for June 8th, meeting was presented with changes as follows:

Treasurer Shappee to add discussion regarding New BS&A software and King & King Audits.

Building inspector to present New Building Fee Schedules.

Trustee Hawks to discuss Special Meeting Pay for Committees.

Motion to Approve Amended Agenda by Schieweck 2nd by Shappee. Approved 5-0

1. **Treasurer's Report:** given by Treasurer Shappee.

General Fund:	\$25,615.26
Capital Improvement Fund/General	\$58,633.38
Building Fund:	\$17,230.97
Bond Permits refunded:	\$2750.00
Tax Account:	\$1,774,101.63 still to be distributed
Fire Dept Fund:	\$20,773.95
Fire Dept Capital Improvement:	\$106,566.15
Parks and Rec' Fund:	\$14,053.79

Starting immediately all Bond Refund checks will be held at the township office for 1 week for resident pickup and then mailed out.

King & King Audit firm has sent a contract renewal. The Board has decided to obtain other bids from Audit Agencies prior to renewing contract with King & King. All Bids must be a Lump Sum bid. Treasurer Shappee to obtain bids for the July meeting.

Supervisor Molesworth requesting that we prepare a 6-month budget to see where the township standing. Budget report due October 2021.

2. **Assessor's Report:** Per Treasurer Shappee, summer tax roll is being prepared and will be sent out in July.

Board had decided to opt-out of using Ready Set Mail this year for sending out tax bills.

3. **Fire Department Report:** given by Chief Jason Rottmann.

18 Calls for the month of May: 9 Medicals, 2 Structure Fires, 2 Personal Injury Accidents, 1 Down Wire, 1 Vehicle fire and 2 Mutual Aid calls.

Damage has occurred to the ATV. Damage to the control arm, CV Shaft and possible rear end damage. Machine is not made for the abuse that the fire department needs. The parts may be unavailable and the warranty has expired. Chief Rottmann to advise findings at the next meeting.

Fire Tanker Truck: has a crack in the tank and is leaking. Robert Goolsby is attempting to see if he is able to repair the damage by welding the cracked area.

Fire training will continue this month at Beard and Bricker roads. Old farm house to be used as training site for several fire agencies in our area. The house is scheduled to be burned on July 11th, 2021.

Fire Department Car Show: is being held on June 20th, 2021 from 10 am to 3pm in downtown Avoca. No roads will be closed for the event.

Chief Rottmann and Trustee Schieweck toured the Spencer Manufacturing facility. Both were impressed with their facility. Others may tour the facility if interested.

Pool water can no longer be something the fire department can participate in as a fundraiser. Per the Township Attorney the fire equipment may only be used for Emergency use only.

4. **Planning Commission Report:** Given by Jim Muldoon and Jim Golembiewski

Chairperson Jim Muldoon stated, there were 2 land splits approved by the committee. Jim Golembiewski advised that a nuance letter regarding an odor complaint from a citizen was sent to a residence on Beard Road. It was sent out on Friday, June 4th, 2021. The resident has to reply to the ordinance violation.

Building Fees are being restructured to match the surrounding area townships. No fees have been updated or increased for Kenockee township since 4/1/2006. Non-Sufficient Fund check to be added to the forms in the amount of \$30.00 to cover returned checks. The Board to review the fees and make decision at the July Meeting.

5. **Board of Review Report:** Given by Jim Muldoon
Next Board of Review meeting is July 20th, 2021 at 9 a.m.
Calvin Fuller has resigned his position and a new member is needed. Gerald Nuss stated, that he was interested in becoming the new member.
A Motion by Treasurer Shappee to Add Gerald Nuss to the Board of Review was presented 2nd by Clerk Hill
Roll Call: Schieweck/Y, Shappee/Y, Hill/Y, Hawks/Y, Molesworth/Y
Board voted All in Favor 5-0 to add Gerald Nuss to the Board of Review.

Question by Treasurer Shappee: How are the fee structures for the committee's and commissions determined?

Answer by Jim Muldoon: Planning Commission Pay schedule is with the bylaws, so the Chairperson and the secretary are paid \$750.00 a year plus meetings. Members are paid \$38.00 per meeting they attend. Commission/BOR Members must meet training requirements under the statute of law.

Committee members are paid \$36.00 per meeting they attend and do not have to attend annual trainings.

Supervisor Molesworth requests that we check with other surrounding townships before the next meeting to see how their committees are paid.

6. **ZBA Report:** None
7. **Park's & Rec's Report:** Given by Joshua Schieweck
Soccer signups for Fall started June 7th, 2021 Games will be held on Tues/Thurs/Sat.
Football & Baseball games will be held on Mon/Wed/Fri.
Park rental on July 28th to Port Huron Northern to hold their football camp.
Park's mileage money report is being prepared to forward to the county.
8. **Roads and Bridges Report:** Given by Jason Rottman/Gerry Nuss.
No gravel has been placed in Kenockee township yet. Gravel to possibly be placed around the 1st part of July following the 4th of July. Intersections should be touched up. Surveyors have finished surveying Rynn and Brandon Road area and the next step is in the Engineers hands.
9. **Zoning Enforcement** Officer Report: Given by Supervisor Molesworth. 50 plus applicants applied for the position. Only 1 applicant qualified with background in law enforcement. We are still accepting applications. Zoning enforcement officer tabled until the July meeting.

10. Old News:

- A. Fire Mileage for November 2021. Per Supervisor Molesworth, MTA attorney has stated that the wording on the ballot was in error and that it states 4 years. So, mileage would be good until 2022. Clerk Hill to contact the County Clerk Jay DeBoyer regarding a date change to that assessment documents.

Supervisor Molesworth asked if the Assessor can get a tax assessment implemented for November to help prepare the language for the next 2 elections. Board wondering if we can go for 2 mil as 1 mileage. Township needs to be sure to raise the Headlee back up to 2mil if going for 1 mileage in 2022.

Per Pete Walters, Proposal H changed the Mileage Cap.

Fire Dept asking for a .4 mil mileage to help with cost of new fire truck purchase.

Road Mileage money had not been received by the township and was not added to this year's budget. Discussion Tabled until County Response.

Amendment: County Clerk Jay DeBoyer had their attorney's review the MTA findings and they also agree that it was a clerical error and that the mileage is good until 2022. County Clerk Jay DeBoyer to contact the assessment office to see that the date is corrected.

- B. Shred Company Iron Mountain will be at the township on June 17th, 2021 to shred all documents no longer needing to be held by the township.
- C. MTA states that a board member can hold a position of Chair on a non-elected committee. Trustee Joshua Schieweck can hold Chairman position on the Park's and rec's committee as the committee voted on in their last meeting.

11. New Business:

- A. Citizens are calling to see if the township will be spraying for Gypsy Moths. Per Supervisor Molesworth it's not in the budget to do this year.
- B. MTA Dues tabled until the July Meeting to check on the offers provided by them for training.
- C. Mr. Jeff Zoblewski requesting assistance from the township on the wooded property he owns on Cherry Street. He is attempting to sell his property and complaining about the business and homes around it deterring a buyer. Parcel is 380 by 212 and 1.9 acres. Per Zoning board vacant property is listed as a multifamily/residential. Mr. Zoblewski was advised that he has to determine what the property usage is to be and come into the township and ask for it to be zoned at that time.

- D. A Motion to purchase IT Right and BS&A as the new township software providers was made by Trustee Hawks 2nd by Hill. This software will fall under the American Rescue Plan per BS&A under the infrastructure upgrades. Roll Call J/Y, P/Y, B/Y, G/Y, T/Y. All in Favor 5-0 Motion passed.
- E. Payroll taxes received by the township are advising township still owes from 06/30/2020 and 09/30/2020. Treasurer to see if we can get these charges waived.
- F. Special Meetings pay for Fire committee was discussed by Trustee Hawks, stated that he has not been paid for his attendance. Per Supervisor Molesworth the committee is a volunteer position and no one is paid for their attendance. Supervisor Molesworth advised that He would be the board member in attendance at the meetings and Trustee Hawks will no longer have to attend on behalf of the board unless he wishes.

12. **Township Bills:** Presented by Clerk Hill

Bills paid through 5/11/2021

Township: \$3949.02-\$1797.22 (MTA Dues) =\$2151.80

Fire Dept: \$1142.52

Parks: \$1740.21

Payroll: \$7587.06

Motion to pay Township bills by Supervisor Molesworth 2nd by Trustee Schieweck.

Roll Call: J/Y, P/Y, B/Y, G/Y, T/Y. All in Favor 5-0 Motion: Approved

Comments from the Floor: Mike Francek states, he feels that the township needs someone to communicate and supervise the road commission to make sure that things are being done properly for the township. Per Trustee Hawks he's been in contact with Rick and the Road commission and awaiting approval from the township Supervisor to take on the responsibility of the position.

Motion made by Supervisor Molesworth to Adjourn meeting at 9:44p.m. 2nd by Treasurer Shappee. All in Favor 5-0

Meeting Adjourned

Minutes prepared by:

Brenda Hill

Township Clerk.