

Kenockee Township Minutes
Board Meeting Held July 13, 2021

1. Meeting was called to order at 7:03 p.m.
2. Roll Call was conducted with all Board Members Present.
3. Clerk Hill led the meeting with the Pledge of Allegiance.
4. Motion by Schweick to Approve Amended Meeting Agenda 2nd by Shappee.
All in Favor 5/Y- 0/N. Motion Passed.
5. Motion by Schweick to Amend June 9th Meeting Minutes Amendment: Calvin Fuller did not resign his position on the Board of Review. 2nd by Shappee. June minutes have been Amended. **All in Favor 5/Y- 0/N. Motion Passed.**
6. Motion by Hill to Approve the June 9th, 2021 Minutes as Amended 2nd by Shappee. **All in Favor 5/Y – 0/N. Motion Passed**
7. **Treasurer's Report** Given by Patricia Shappee: Township received a donation of \$1000 from Tafl Football league for the use of the park. The donation will be deposited into the Park's and Rec's account.

June 30th Bank statements:

Park's and Rec's: \$12,708.25 & \$1259.42 was deposited from Concessions, donation and park rental. No July Parks Meeting.

General Fund: \$38,198.45 after bills are paid tonight.

Fire Dept. Fund: \$19,453.51

New Tax Mailbox has been installed within the township office for Resident's to deposit their payments. Forms for Resident's to request tax deferment are located above the Mailbox. Check Payments are accepted Only. Office Manager Kelli Petty Is not bonded so she is unable to collect taxes. Cash & Credit Card Tax payments may be paid at Choice One Bank in Emmett.

Jerry Nuss advised board that the Village of Emmett has not received payment for Fire Services with Emmett Fire Dept. per contract for this year. Board to check into what's due and forward payment.

8. **Assessor's Report:** Given by Heather Stewart: BOR meeting on July 20th, 2021 at 9:00 a.m. The Michigan Assessor Audit is next year for the 2022 tax roll. A presentation will be conducted at the August Board Meeting a copy for the board to review was given. The Auditors can come early and do a spontaneous audit on last year's tax roll. August Presentation will show how they will be prepared for both. I have contacted the State of Treasury and spoke with Marcia Gosh regarding updating the I4029 for the millage and was advised it was a non-critical error and we are able to correct the date for the 2021 Winter tax bill along with the new Road millage will be added and she will notify the treasurer and clerk when all is updated and ready for signing. Question regarding a BOR member if they need to submit a resignation letter or does the Board have the right to remove the member if they refuse to fill out the employment documents? Board will check with MTA regarding the guidelines and let Heather Stewart know their response. It was brought to my attention that the last Planning Commission meeting we have a property split and did not have a corium. We have forty-five days to deny or approve a property split. Is there something that the board has in place to meet the forty-five days? Supervisor Molesworth advises he will check into this and let her know what he finds out. Jim Muldoon stated that he contacted the planner at the MTA and was advised that the authority lies with the board itself and cannot be superseded by the planning commission. With the land split on day 44 is what is scheduled for our next meeting. The attendees present stated was no reason to deny but unable to approve the split at last meeting due to no corium. Therefore, no decision could be made.
9. **Zoning Enforcement Officer:** Applicant Charlie Peace was present at meeting. Retired, background: 26 years with Mt Clemens Police Department as an administrative Lieutenant. Worked within St. Clair County Circuit Court for 19 years as an investigator for the courts. Motion made by Clerk Hill to hire Mr. Peace part-time as a 1099 contractor at \$20.00 an hour up to (weekly hours to be determined) to work with Zoning Administrator

Jim Golembiewski and Supervisor Tod Molesworth 2nd by Trustee Hawk. **5/Y – 0/N All in Favor Motion Passed.**

Enforcement officer will submit monthly reports to the Board members at the monthly board meetings.

10. **Drain Commissioner Robert Wiley** introduced himself to the Board Members. Spoke with the board regarding the process of drain commission office. His goal is to do more maintenance on the county drains at an affordable cost. Mr. Wiley stated, “I would avoid petitions, because those are costly.” “I am willing to work with you (township board) and try and get as much work done at as little cost as possible. I’ll try to stay within and keep it within your budget.” “My main concern is to get the water to flow. I am approachable and my staff is approachable, we don’t want to push it and cost you (township) a lot of money like the sewer system did.” I am willing to come out and help you (township) any time it’s needed.

11. **Fire Department Report:** Given by Chief Jason Rottmann: last month the fire department had 13 calls: 4- PI Accidents, 7- Medicals, 1- Structure fire, 1- Down wire.

Car Show was a success. Plan to have another show next year. The Fire department is planning a spaghetti dinner for September (date to be determined) to be held at the fire hall. Four members have started medical training class with Tri Hospital. Last month the fire department completed a lot of training such as: ladder training, hose advancement, pumper and tanker operations, radio operations, incident command training. The House on Beard Road was finally burned on July 11th we received 8 hours of training along with the assistance of Clyde, Emmett and Brockway Fire Departments.

The ATV has been repaired and is now back in service.

Engine 35: is going to be down for 10-12 weeks due to no parts available due to covid. The transfer case that goes from the transmission to pump gear to pump, a bearing failed and wiped out the main shaft and other gears. Cannot get any parts to repair for up to 12 weeks. There is a water leak on the tank that has not been checked out at this time due to unable to test without the transfer case being repaired first. The **approximate repair cost: \$10,000** for the new transfer case.

Chief Rottmann is suggesting the township come up with a rental Fire truck to use until Engine 35 is repaired and back in service. Also, his suggestion is to sell Engine 35 once it's back and while it's in perfect working order. Fire Department currently does not have a frontline engine and are using mutual aid. Tanker 47 can be used as a frontline engine, however, does not have the amount of hose needed for a call when responding as an engine, because it is a pumper tanker. Mutual aid has already been setup with Clyde and Emmett townships at county dispatch for any type of fire in Kenockee township. Tanker 47 leak has been repaired.

Trustee Schieweck: Spencer Trucking has a 2003 Engine that the township can buy/sell back agreement until our new truck is received. The cost is \$55,000 and they will purchase it back for \$40,000 when our New engine is delivered. Or if the township is going to purchase a 2nd truck, they will pay \$50,000 to the township. The only stipulation is that the Engine must pass DOT inspection and pump test in order to be purchased back by Spencer. The township will be still liable for any repairs. They will advise the board regarding warranty given by Spencer. There is another rental possibility of renting an Engine for \$5,000 a month with a 1-year lease. The fire department will also research the other possibilities of rentals from other fire agencies in the area. Supervisor Molesworth advised to tabled discussion until August meeting to research more opportunities available.

The Eagle scouts have approached the fire department about doing another project: they plan to coat the new concrete Floors in the bays with a sealant. They will be doing this project in August. The cost to the fire department is \$500.00 to cover cost of machine to sand the floors. Specialty Coating is donating \$5000.00 for the cost of material.

Chief Rottmann is asking whether the field shed property owned by Sanford Fuller had been deeded to the township per the prior agreement. The fire department had previously been paying a rental fee to Mr. Fuller for the use of the property. A rental fee once a year and property taxes were paid by the fire department. The address for the property is 8831 Main Street.

Chief Rottmann stated that his term as chief is expiring as of tonight July 13, 2021. **Motion made by Treasurer Shappee**, to extend Chief Rottmann status and to remain in office until the next meeting in August to allow others the opportunity if interested in applying for Chief position. 2nd by Clerk Hill. **All in Favor 4/Y 1/N Motion Passed.** J/N, T/Y, P/Y, B/Y, J/Y

12. **Planning Commission Report:** Given by Jim Muldoon: property split with consensus but no approval due to no quorum. Moved to next month meeting. Zoning Administrator Jim Golembiewski advised that they've been working on an affidavit and possible fee structure for New Agricultural buildings ONLY. Currently no charges through zoning as previously noted in the 2006 fee schedule packet. Notary is to guarantee the signature of the signee.

13. **ZBA Report:** NONE

14. **Parks and Recreation Report:** Given by Joshua Schieweck: Meeting the 17th we have football, soccer and baseball coming to the park this fall.

Letter from Bob Mielke was read by Patricia Shappee.

The board is to post a listing in Yale Expositor for bids on snow removal.

Bids for Mowing of the Parks and township was discussed. The Board reviewed the 2 bids submitted by MAAS \$480 per cut & SK Farms \$400 per cut.

Schieweck received a quote from Greenia's in Imlay City to purchase a new lawn mower \$10,080 John Deere zero turn.

Shappee made a motion to hire SK Farms for a few limited cuts until board decision on purchasing a new lawn mower 2nd by Hill. **5-0 All in Favor Motion Passed.**

Park's millage documents for the County was discussed amongst the board and was approved as presented. Clerk Hill made a motion to approve park's millage documents 2nd by Treasurer Shappee **5-0 All in Favor Motion Passed.**

15. **Roads and Bridges Report:** Given by Supervisor Molesworth: Stone placement was completed last week. Attempted to reach Todd Burch to

check the status of the Bricker Road work. Per Rick Francek the work is to start on Thursday July 15, 2021.

Local Roads Assistance Program is due September 30th, 2021. Projects To be discussed at next meeting in August.

Tod Molesworth has asked to have Trustee Hawk work with him on Roads and Bridges projects. It is an unpaid position per Molesworth. Hawks has agreed to assist.

16. **Old Business:** New Building fees Schedule Forms: **Shappee made a motion** to accept the new building fees as presented, 2nd by Schieweck. **5-0 All in Favor Motion Passed.**

Jim Golembiewski will be checking with other townships on charges for special use process for Care giver: type 1 (house) and type 2 (out building) growers. That's where they are growing in an outside building and not their house.

For the fire department: Jim will notify the fire department of the growers for chemical and fertilizer storage locations. They must report their storage locations and chemical descriptions.

17. **New Business:**

Office Hours: Summer hours Monday – Thursday 9-5p.m. Winter hours will resume after Labor Day.

Letter from Tiffany Sever: received letter from Ms. Sever regarding Landlord/tenant dispute. The township cannot do anything unless there is a complaint regarding a mechanical/plumbing/building permit issue. The other is a civil matter per Jim Golembiewski.

American Rescue Plan: Documents are being prepared and deadline is July 27, 2021.

Contract for IT support: IT Right responded out to the Township and Fire Department on July 12, 2021 to review what is needed to update the infrastructure. Per IT Right the wiring is out of date and no security as thought.

Election Commission Committee: Clerk will check with the County to see when the meeting is to be held prior to the November election.

Eland City: Twin pack. Electronic signs that radar clock your speed limit. The cost \$5500.00. Per Molesworth township budget won't allow it at this time.

Address Signs: Harry Mericle presented that he would like to combine the address assignment and address signs together as one. The package will be offered together.

18. Approval of the Bills as presented: Report given by Clerk Hill

Township Bills:

Fire Dept Bills:

Parks & Recs Bills:

Comments from the floor: Mike Francek feels that Bob Mielke should be recognized by the board for his 21 years of service.

Jerry Nuss: Tri Hospital having difficulties currently with staying in service. If the board would like to help, He knows it would be appreciated.

Motion made by Shappee to adjourn meeting at 10:38p.m. and 2nd by Hawks. All in Favor 5-0
Meeting adjourned

Minutes prepared by
Brenda Hill
Township Clerk