

Minutes

From Board Meeting held Tuesday, April 13, 2021

1. Meeting was called to order at 7:13 p.m.
2. Roll call was conducted with four members of the board being present with Clerk Hill absent due to illness.
3. Supervisor Molesworth led the meeting in the Pledge of Allegiance.
4. The Agenda for this meeting was approved. Motion by Shappee, 2nd by Hawks vote passed unanimously.
5. Minutes for the March 9, 2021 meeting were presented and approved with a majority vote.
6. Treasurers Report – Shappee reported that there was \$57,988.45 in the General Fund and the KFD had \$63,301.81 in their account.
7. Assessors Report –
8. Fire Department Report. Chief Rottman reported that there were 20 calls in March with 3 medical runs.
 - a. Chief Rottman then presented Stephanie Hanselman to the board as a candidate to start her training and asked the board to agree to her hiring. Motion by Hawks, 2nd by Shappee to hire Hanselman and the motion passed.
 - b. Chief Rottman then asked the board to continue the resolution for authorization for the County Fire Board to continue to have KFD called for all calls regardless or not if they are deemed emergency or non-emergency in nature by Central Dispatch. Motion by Hawks, 2nd by Molesworth to approve and motion passed 4-0.
 - c. The Fire advisory Board shall consist of Gerry Hawks, Jim Muldoon, Jerry Nuss, Pete Walters and Rick Francik.
9. Planning Commission continues to work on MJ ordinances.
 - a. Travis Fraley made a presentation on fees on farmers of any kind.
10. ZBA Report - None
11. Parks and Rec Report – Requested by Trustee Schieweck to increase the size of the dumpster for the park due to the overwhelming response to the new Youth soccer leagues. Motion by Molesworth, 2nd by Shappee, roll call vote take with the motion passing 4-0.
12. Roads and Bridges Report –
 - a. Supervisor Molesworth made a motion to approve the 2021 Chloride contract which will be billed in full upon completion. 2nd by Trustee Hawks. Motion passed by roll call vote 4-0.
 - b. Supervisor Molesworth made a motion to approve the 2021 Limestone contracts; one for 70 loads of limestone to be billed in full and which will be billed in full (\$76,696) upon completion, the other for the 80/20 match in which

the Township will be billed \$4,821, or 20% of the \$24,105 total. 2nd by Trustee Hawks. Motion passed by roll call vote 4-0.

- c. Supervisor Molesworth made a motion to approve the 2021 Culvert at Large contract which will be billed as needed up to a limit of \$5,000. 2nd by Trustee Hawks. Motion passed by roll call vote 4-0.

13. Old Business

- a. Zoning Enforcement Officer – Tabled
- b. Personnel Policy and files (W4 and W-9's) – Supervisor Molesworth presented job description to the Board taken out of the current MTA handbook to place in the personnel files.
- c. Text amendment to Zoning Ordinance for Primary Caregiver. Planning Commission Chair Muldoon presented the current amendment and answered questions from the audience. A public hearing was conducted on March 30, 2021. Issue will be placed on the May Agenda.
- d. Damage to park barrier – Supervisor Molesworth presented to the board the police report as well as the estimate to repair the barrier. Molesworth had been frustrated in that most fence companies shut down during the winter and didn't start giving estimates until March or April in the spring.
- e. Deferred Comp – Treasurer Shappee is working with Department heads to make sure that all the proper paperwork for each employee is up to date and complete.
- f. Post Audit Policy – Supervisor Molesworth presented a Post Audit policy to the board and made a motion to approve as presented. 2nd by Shappee and motion passed 4-0.

14. New Business

15. Approval of the bills – Treasurer Shappee presented to the board a total of \$13,096.93 of bills for the KFD to be paid and \$25,449.97 of Township bills to be paid. Motion by Shieweck, 2nd by Hawks to approve the bills as presented. Motion passed by a roll call vote 4-0.

- a. Shappee also informed the board that checks #12631 and #12624 were on hold so that she can do some research as to whether they have already been paid.

16. Motion to adjourn was made by Schieweck, 2nd by Hawks at 9:48 and motion passed by 4-0.