

Hopkins Area Fire Board

Minutes of the March 30, 2009 Fourth Quarter Meeting

Roll Call Meeting was called to order by Chairman Evans at 7:30 p.m.
Present were: Mark Evans, Sue Sebright, Dick Malone, Pat Kelsey, Vernon Bellgraph, Chief Tim McKinnon, and Candy Adriansen
Absent: none
Others present: none

Finance Committee Review Board members reviewed bank statements and general fund registers. A list of transactions that had taken place during the last quarter was also studied. **Motion by Kelsey and seconded by Malone to accept and file the report. All ayes.**

Minutes The minutes of the January 5, 2009 meeting were read. **Motion by Kelsey and seconded by Malone to approve the minutes as presented. All ayes.**

Financials We have a balance of \$14201.68 in the Capital Asset Acquisition Savings Account and \$4319.53 in the operating checking account and \$7,900 in the Building Maintenance Fund. **Motion by Kelsey and seconded by Bellgraph to accept and file the financial report. All ayes.**

Old Business:

Interlocal Fire Agreement The board reviewed the Interlocal Fire Agreement and amended a few items that made reference to when the Village operated the fire department. **Motion by Evans and supported by Kelsey to approve the amendments. Roll call vote was taken. Malone, aye; Bellgraph, aye; Sebright, aye; Kelsey, aye; Evans, aye. Motion passes.** Adriansen was not yet present so the board will not present the amendments to the units until Ms. Adriansen has reviewed it.

Lease - Hopkins Public Safety Bldg. Evans felt that there would be no need for a lease and therefore simplifying the interlocal fire agreement, if the fireboard owned the property that the building occupied. There was discussion about the fireboard purchasing the property beneath the Hopkins Public Safety Building, as described in the interlocal fire agreement document plus road right of way. The topic was tabled until each unit could discuss it. All units must agree before this transaction can take place.

Police Dept. There was discussion on moving the Village police car out of the building. The Village council is unanimously against moving the car outside. There was also discussion about moving the police office out of the fire station. The village feels that they can make room for the police within the village office space. **Motion by Evans and supported by Kelsey to request the village to move the police office to the village office and let the car remain in the public safety building. 4 ayes, 1 nay (Malone). Motion passes.** There was also discussion about the fire department officers having access to the ignition key for the police car. Occasionally the entire building is needed for training and the car needs to be moved to the outside. There was concern about the shotgun stored in the trunk of the car. McKinnon said that it was padlocked so that it should not be an issue. McKinnon explained that there will be a contractor working on the building in late April/May. He would like the police office moved by May 15 so that the contractor can do the work needed inside the office at that time. **Motion by Evans and supported by Kelsey to ask the village council to move the police office into the village office building and to provide the chief with an ignition key by May 30, 2009. 4 ayes, 1 nay (Malone), 1 abstain (Adriansen just arrived and had not heard the discussion). Motion passes.**

New Business:

2008/09 Budget Amendments Sebright provided the board with an amended budget line by line worksheet. The major overages were in insurance and fuel. \$2000 from our reserve fund was added to the income budget. Amended budget total is \$196,635. **Motion by Malone and seconded by Kelsey to approve the 2008/09 Amended Budget as presented. All ayes.**

Old Rescue Unit Because the new rescue unit from Dorr Township is now in our service, the old unit is no longer needed. An ad was placed on the Fenton Fire website and we received an offer of \$2300 (less 7% selling fee to Fenton Fire). **Motion by Evans and seconded by Kelsey to accept the offer of \$2300 from Tim Pitts for the 1982 GMC rescue van VIN# 2GCDG15DXB4132817 and to pay 7% of the purchase price to**

Fenton Fire. The fire board will only accept a cashiers check or money order for payment. Motion amended by Evans and supported by Kelsey to allow Evans to sign the title. All ayes. Vote on main motion, all ayes. Motion and amendment passes.

Fire Call Fee Adjustment - Amy Walker phoned a protest of a \$500 bill to check a malfunctioning alarm in her home. She arrived at her home hearing an alarm blaring. The fire department responded to the call and found a defective fire alarm. 6 fire fighters and one truck were involved. The chief determined that the cost to the department was \$350. **Motion by Sebright and supported by Malone to reduce Amy Walker's fire call fee to \$350. All ayes.**

Chief's Report - See attached.

Other Business:

Med. First Response - 17 firefighters have become certified. It is time for the board to determine how to provide this service. We can contract with WAEMS or provide it on our own. Some questions that need answering are: will WAEMS pay for personnel? How much will the cost to us be? Should Chief McKinnon start a dialog with Medical Control and WAEMS? Evans would like to get an opinion from each unit about offering this service. **Motion by Evans and supported by Kelsey to move forward on the Medical First Responder program and to put a package together to present to the board. All ayes.** Chief McKinnon and Evans will serve on an organizational committee. Chief McKinnon will attend a Medical Control meeting and also meet with Bob Hess of WAEMS

Next Meeting - Budget meeting on Tuesday June 30, 2009 at 7:30

Adjourn - **Motion by Malone and seconded by Kelsey to adjourn. All ayes.** Meeting adjourned at 9:58 p.m.

Submitted by Sec./Treas. Sue Sebright