

HOPKINS TOWNSHIP BOARD MINUTES
REGULAR MEETING
February 8, 2016

Meeting called to order by Evans at 7:30 p.m.

Board members present: Battjes, Morris, Evans, Modreske, Wamhoff

Motion by Modreske, supported by Morris to accept the agenda with the addition of item j. Library Utilites Billings under New Business. All Ayes

Motion by Wamhoff, supported by Modreske to approve January 11, 2016 board minutes. All Ayes.

Motion by Wamhoff, supported by Modreske to approve the financial report. All Ayes.

Motion by Modreske, supported by Morris to authorize the payment of bills with the addition of \$66,174.52 to Hopkins Area Fire Board. All Ayes.

Battjes and Evans updated board on correspondence.

Public Comment – None (Open 7:48p.m. / Close 7:48p.m.)

County Commissioners Report – none

Evans updated board on recycling curb side August Ballot proposal.

Gabridge corrective action plan update - Morris updated Board on her progress with receiving BS&A training in order to utilize BS&A treasurer software program which will allow internal controls between treasure software and clerk software.

Motion by Modreske, supported by Morris to approve Resolution 1-2016, Township Compensation Resolution. All Ayes

Motion by Modreske, supported by Wamhoff to approve planning commission approval for Stout & Company class II special use permit to install cell tower at 2714 22nd st. Roll Call Vote – Wamhoff-Aye; Modreske-Aye; Morris-Aye; Battjes-Aye; Evans-Aye

Motion by Wamhoff, supported by Modreske to approve Resolution 2-2016, 2016 Poverty Exemption Guidelines. All Ayes.

Motion by Modreske, supported by Morris, to approve our portion \$72,888.82 of the Fire Board Budget. All Ayes.

Motion by Modreske, supported by Morris, to approve payment to Hopkins Area Fire

Board in the amount of \$66,174.52 for the purchase of Ford 550 diesel multi-purpose truck from HME, VIN #1FD0W5HT1GEB64716. All Ayes.

Motion by Evans, supported by Modreske to update our current Parks and Recreation Plan in partnership with Hopkins Village to be eligible to apply for DNR trust fund grants. All Ayes.

Motion by Battjes, supported by Modreske to approve Resolution 3-2016 Village Road Abandonment of Bates Street. All Ayes.

Discussion of 2015/2016 Budget amendment recommendations.

Discussion of 2016/2017 proposed budget.

Evans updated on Planning commission and Board of Appeals appointments. Valid applications have been received from Karen Tuinstra and Ken Rutgers.

Wamhoff updated board on planning commission activity and addressed the planning commission delay with completing the master plan.

Township Board request clerk to send a letter to district library requesting copies of the utility bills to be emailed in a timely manner per agreement.

Public Comment – Karen Tuinstra regarding open position on planning commission.

Board Comment – concerns expressed regarding pay scale for first responders.

Motion by Evans, supported by Wamhoff to adjourn 9:06 pm. All Ayes.

Lisa Battjes, Clerk
Hopkins Township
February 2016

Feb.

PUBLIC COMMENT

Hopkins Township Board Meeting

Name -

Karen Tunstra

Comment-

Open position on
Planning Commission

HOPKINS TOWNSHIP BOARD
 Compensation Resolution 1-2016
 Effective April 1, 2016

	2014/2015	INCREASE	2016/2017
Supervisor, (Per Year)	\$12,996	1.003	\$13,032
Clerk, (Per year)	\$13,452	1.003	\$13,488
Treasurer (Per Year)	\$14,940	1.003	\$14,976
Trustees (Per Meeting)	\$147	0	\$147
Board of Review			
Full day	\$125	0	\$125
Half day	\$65	0	\$65
Planning Commission (Per Meeting)			
Chairman & Secretary	\$100	0	\$100
Other Board Members	\$75	0	\$75
Township Board Member	\$147	0	\$147
Board of Appeals (Per Meeting)			
Chairman & Secretary	\$100	0	\$100
Other Board Members	\$75	0	\$75
Township Board Member	\$147	0	\$147
Ambulance Board Members (Per Meeting)	\$30	0	\$30
Fire Board Members (Per Meeting)			
Officer of Fire Board	\$50	0	\$50
Other Board Members	\$30	0	\$30
(Exception: Township Board Member always \$30)			
Seminars and Special meeting Attendance Compensation			
Any member of any board			
Full day	\$100	0	\$100
Half day or evenings	\$50	0	\$50
Deputy: Clerk, Treasurer, Supervisor, Office (Per Hour)	\$12.53	1.003	\$12.58
Assessing (Per Year)	\$17,040	1.003	\$17,088
Sexton (per Month)	\$196	1.003	\$197
Election Officials (Per Day)	\$150	0	\$150

HOPKINS TOWNSHIP BOARD
Compensation Resolution 1-2016
Effective April 1, 2016

Mileage reimbursement to coincide with IRS yearly rates.

*Cola increase of 1.003 (rounded down to nearest dollar per month. Wages take effect April 1, 2016.

CERTIFICATE OF AUTHENTICITY

I, Lisa Battjes, the duly elected Clerk of Hopkins Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board on Monday, February 8, 2016, at which meeting a quorum was present.

The foregoing resolution was offered by Board Member

Bob Modreske

And supported by Board Member Sandy Morris

Ayes: 5

Nays: 0



Lisa Battjes, Hopkins Township Clerk

2-8-16

Date

HOPKINS TOWNSHIP
ADMINISTRATIVE RESOLUTION # 2-2016

HOPKINS TOWNSHIP

2016 GUIDELINES FOR POVERTY EXEMPTIONS

The following policy and guidelines, adopted by The Hopkins Township Board, shall be followed by the Hopkins Board of Review when considering poverty exemptions:

Income Guidelines

The income guidelines used by the Board of Review have been established in accordance with P.A. 390 of 1994 and shall be adhered to unless accompanied by special circumstances. In determining qualifications for tax exemption, the Board of Review shall consider every variable on the application, including total household income, the nature and duration of the income stream, the state equalized value of the subject property, the quality and accuracy of the information submitted and any other such evidence as they feel appropriate in making their decision. In general however, these guidelines shall assist the Board of Review in their decisions.

1. **Total Assets**, other than a vehicle, personal property and the homestead being claimed, total assets may not exceed:
 - a. claimant.....\$2,500.00
 - b. household.....\$5,000.00

2. **Total Annual Income**, shall not exceed the following amount according to household size:

a. one person, the owner:	\$11,770
b. two persons:	\$15,930
c. three persons:	\$20,090
d. four persons:	\$24,250
e. five persons:	\$28,410
f. six persons:	\$32,570
g. seven persons:	\$36,730
h. eight persons:	\$40,890
for each additional person, add	\$4,160

Income limits reflect changes in "Poverty Guidelines" published annually by the State Commission, STC. The dollar amounts, above are based on the most recent STC Bulletin, No. 14 of 2015, to be used with 2016 assessments.

CERTIFICATE OF AUTHENTICITY

I, Lisa Battjes, the duly elected Clerk of Hopkins Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board on Monday, February 8, 2016 at which meeting a quorum was present.

The foregoing resolution was offered by Board Member

Wamhoff

And supported by Board Member

Modreske

Ayes: 5

Nays: 0

Lisa Battjes

Lisa Battjes, Hopkins Township Clerk

2-8-16

Date

Resolution # 3-2016

for

Abandonment of Bates Street

WHEREAS, a request was received from the property owners on and adjacent to Bates Street in support of the abandonment of Bates Street in its entirety from Baker Street north and south to the termination point on the plat of the Village of Hopkins in Hopkins Township; and

WHEREAS, the section of road has never been developed and has only been used and maintained for access to the property of the landowners, and does not lead to any other public road;

NOW THEREFORE BE IT RESOLVED, that the Hopkins Township Board determines it to be in the best interests of the public to absolutely abandon and discontinue as a public road Bates Street in its entirety, north and south of Baker Street as shown on the plat of the Village of Hopkins in Hopkins Township, Allegan County.

At a regular meeting of the Township Board of Hopkins Township, held at the Hopkins District Library on 2-8-16, the above resolution was offered by

Battjes and supported by Wambhoff.

Resolution duly adopted by a vote of 5 ayes and 0 nays.

Date: 2-8-16

Township Clerk: Lin Bata

Resolution

for

Abandonment of Bates Street

WHEREAS, a request was received from the property owners on and adjacent to Bates Street in support of the abandonment of Bates Street in its entirety from Baker Street north and south to the termination points on the plat of the Village of Hopkins in Hopkins Township; and

WHEREAS, the section of road has never been developed and has only been used and maintained for access to the property of the landowners, and does not lead to any other public road;

NOW THEREFORE BE IT RESOLVED, that the Village Council of Hopkins determine it to be in the best interests of the public to absolutely abandon and discontinue as a public road Bates Street in its entirety, north and south of Baker Street as shown on the plat of the Village of Hopkins in Hopkins Township, Allegan County.

At a regular meeting of the Village Council of Hopkins, Michigan, held at the village hall on

Feb 8th 2016, the above resolution was offered by Larry Switek

and supported by Steve Stearns.

Resolution duly adopted by a vote of 6 ayes and 0 nays.

Date: 2-8-2016

Village Clerk: Mark Albert