

Hopkins Township Planning Commission
Minutes Regular Meeting 7/26/2011

Planning Commission Members: Chair Mark Forbes; Lori Castello; Tadd Heft; Lee Murray;
Mike Timmer; Chuck Wamhoff; Fred Morley

Members Present: Lori Castello; Mark Forbes; Tadd Heft; Chuck Wamhoff; Fred Morley

Meeting Called to Order at: 7:09 PM Meeting Adjourned at: 9:23 PM

Location: Hopkins Township Hall

- + Meeting called to order at 7:09 PM by Vice Chair Castello.
- + Commission attendance noted above.
- + Kirk Scharphorn Zoning Administrator in attendance.

Agenda

1. Agenda Review and Approval.
2. 7/13/2011 Meeting Minutes.
3. Old Business.
 - a. Set Public Hearing Date for Zandbergen Class II SUP.
 - b. Continue discussion and work on Sign Ordinance draft.
4. Next Meeting.

Agenda Items

- 7/13/2011 Meeting Minutes. These minutes were emailed to commissioners.

MOTION: A motion was made and supported to approve the minutes of the July 13, 2011 meeting. This motion was approved.

- Sign Ordinance draft review. Zoning Administrator Scharphorn presented the draft Ordinance that he crafted. We began reviewing this draft. Certain portions of the draft were hi-lighted indicating the need for additions, more detailed attention and/or further examination including:
 - Memorial Sign add definition.
 - Abandoned Signs.
 - Temporary Signs.
 - Portable Signs.
 - Banners conditions and regulations defined.
 - Balloons, allowed and regulated, not allowed.

- Clear Vision Area.
- Billboards, not destroy natural features and regulate spacing.
- Roadside Stand Sign define and size regulation.
- Adjust G 12 that addresses flashing, moving or animated parts of signs.
- Renumber sections: second G to I; second H to J; and original I to K.
- No Development or Residential and Subdivision Signs in Ag District.
- Real Estate Signs allowed in Ag District?
- R-1 District signs regulated separately from other Residential Districts.

In general, Sign Ordinance regulations need to be consistent with other parts of Township Ordinances. The question came up about the timing on completing the Sign Ordinance revisions. The Planning Commission asked the Township Board for a six month moratorium on signs at the May 3, 2011 meeting.

- Set Public Hearing Date for Zandbergen Class II SUP. Several dates were considered based on the court ordered timing and other factors. We will hold the Public Hearing on this matter September 20, 2011 at 7:00 PM in the Township Hall. The Township Attorney needs to be advised of this date and time.
- The next meeting to further develop our Sign Ordinance will be August 9, 2011 at 7:00 PM in the Township Hall.

MOTION: At 9:23 PM, a motion was made and supported to adjourn. This motion was approved.

Submitted by:

Fred Morley, Secretary
Hopkins Township Planning Commission

Minutes approved: