

Hopkins Area Fire Board
Minutes of the April 4, 2012 Fourth Quarter 2011/12 Meeting

The meeting was called to order at 7:38 p.m. by Chairman Evans at the Hopkins Public Safety Building.

Roll Call Present were: Mark Evans, Earl Collier, Merle Coffey, Vern Bellgraph, Mary Howard, Pat Kelsey, Candy Adrianson, Sue Sebright and Chief Tim McKinnon
Absent: none
Others present: Bob Kerber, Tom Iciek and Brad Kerber

Finance Committee Review – Members reviewed bank statements and checking account registers. **Motion by Kelsey and supported by Collier to approve and accept. All ayes.**

Minutes – Minutes of the January 12, 2012 meeting were read. **Motion by Coffey and supported by Kelsey to approve as read. All ayes.**

Financial – Capital asset acquisition fund balance is \$29,348.88. Checking account balance is \$21,474.42. Building fund balance is \$10,843.00. Total funds on hand are \$61,666.30. **Motion by Collier and seconded by Kelsey to approve. All ayes.**

Old Business:

Audit – Finished. There were no serious concerns from our CPA.

Water Line to Fire Station – We received estimates from DeWitt Trenching in Grandville and Kraai Well Drilling in Shelbyville to run the water line from the well by the village maintenance garage to the fire station. The total cost is estimated to be \$10,300 using a 3” pipe. **Motion by Kelsey and supported by Coffey to accept the bid from DeWitt and Kraai for \$10,300. All ayes.**

Brush Truck - The total cost of the new brush truck is \$135,476. Hopkins Twp portion is \$67,738, Monterey Twp portion is \$35,576, Watson Twp portion is \$32,162. Hopkins Twp already paid for the chassis (\$44,856) and owes \$22,882. Watson Twp fire and ems accounts are in the red. They would like to pay in 3 installments. The board will agree to a reasonable interest rate, perhaps 4%. **Motion by Evans and supported by Coffey to allow Watson twp to pay their share of the brush truck purchase (\$32,162) in three installments over 3 years. All ayes.** The first payment will be in the amount of \$12,000, payable in fiscal year 2012/13. Estimated date of delivery will be May 1, 2012.

Raises for Officers and Firefighters – **Motion by Sebright and supported by Collier to amend the 2012/13 budget as follows: A1 will be \$25,395, A3 will be \$9,225 and Transfer from Capital Asset Fund will increase from \$0 to \$20,162. (Watson Twp loan) All ayes.** The fire fighters will receive \$12.50 per hour for fire calls and officers annual salaries will be as follows: chief - \$5,000, asst chief - \$1,785, two captains - \$550 each, two lieutenants - \$420 each and two training officers will receive \$250 each. Training wages will remain at \$7.50 per hour.

Relocation of Village Police Car – Due to the lack of space in the fire station, the board has requested that the village move their police car to another location. Some possible places are: space in the Bill’s Village Auto building, add on to the village garage. The DDA is considering building a multi-purpose building, this option is far into the future. Mary Howard would like some people from the fire dept to come to a village council meeting and explain why moving the police car is necessary. Also she would like the fire board to send a letter of explanation to the village council. Bob Kerber and Tom Iciek will go to the next village meeting and Mark Evans will draft a letter from the fire board. **Motion by Coffey and seconded by Kelsey to send a letter to the village council requesting the police car be moved out of the fire station. All ayes.**

New Business:

Amendment to 2011/12 Budget – Line item amounts for income and expenses needed to be amended to the 2011/12 budget. Total income and expenses were amended to \$161,202. **Motion by Bellgraph and Kelsey to approve the amendments to the 2011/12 budget as presented. All ayes.**

Chief’s Report – see attached

Other Business: none

NEXT MEETING – Wednesday, July 18, 2012 at 7:30

Adjourn – **Motion to adjourn by Evans and Kelsey. All ayes.** Meeting adjourned at 9:01 p.m.