

Hopkins Area Fire Board
Minutes of the April 6, 2016 Fourth Quarter 2015/16 Meeting

The meeting was called to order at 7 p.m. by Chairman Evans at the Hopkins Public Safety Building.

Roll Call Present: Mark Evans, Mary Howard, Faye Black, Sue Jones, Pam Brown, Nevin Cooper-Keel, Earl Collier, Sue Sebright and Chief McKinnon

Absent: Ben Brenner

Others present: Asst. Chief Bob Kerber, Capt. Brian Kerber, Marcie Fredricks and Kevin Travis

Agenda – The agenda was reviewed and two items were added under new business. One was State Certified Fire Inspector application signature and the second was discussion on purchasing new tires for 3 vehicles. **Motion by Evans and supported by Sebright to approve the agenda as amended. No further discussion. All ayes.**

Minutes – The minutes of the January 14 meeting were read. **Motion by Cooper-Keel and seconded by Jones to approve the minutes as presented. All ayes.**

Financial Report – The total fund balance as of 3/31/16 was \$69,556.50. **Motion by Howard and supported by Brown to accept the financial report. All ayes.**

Chief's Report – See attached. There were several new hires during the last quarter. We now have a full crew. The county will have a meeting on May 23 for local officials to discuss new equipment needed for a new 911 system. The firefighters are awarding up to two \$250 scholarships to Hopkins HS students based on their community service. The money comes from the volunteer firefighters own fund.

Old Business:

None

New Business:

2015/16 Budget Amendments – The 2015/16 budget was amended by line items. Total income/expenses were amended from \$180,780 to \$179,135. **Motion by Howard and supported by Black to approve the amendments as presented. All ayes.**

Officer Wage Committee – At the last meeting, Mary Howard suggested that we form a committee to discuss and suggest raises for fire department officers. The committee consists of Howard, Black and Jones along with Chief McKinnon and Assistant Chief Kerber. **Motion by Evans and supported by Black to approve the formation of a committee consisting of 3 fire board members, the chief and assistant chief to recommend any change in officer wages. The committee will meet in December each year and present their suggestions for the budget meeting in January. All ayes.**

Separate Secretary and Treasurer positions – Sebright will be resigning as Secretary/ Treasurer and also Hopkins Township representative on the fire board at the end of 2016. She feels that the two positions could and should be separated. Further discussion is needed for this matter. **Motion by Evans and supported by Sebright to table this discussion for the next meeting. All ayes.**

Officer Elections – The following slate of officers was suggested for 2016/17. Chairman - Mark Evans, Vice Chair – Ben Brenner and Sec/Treas – Sue Sebright. **Motion by Brown and supported by**

Howard to appoint Evans, Brenner and Sebright as 2016/17 Hopkins Area Fire Board officers. All ayes.

State Certified Fire Inspector – Chief Tim McKinnon has applied to be a state certified fire inspector. His duties will be to call on area businesses checking their layout and emergency plans etc. Having him in this position will benefit our ISO rating. **Motion by Jones and seconded by Cooper-Keel to approve and authorize Evans to sign the state certified fire inspector application for Tim McKinnon. All ayes.** He will hold the title of Fire Marshal for the Hopkins fire district. In the future, we will need to discuss the need for an annual fee to be charged to area businesses for this service along with compensation for McKinnon.

Truck Tires – Vehicles #6, 11 and 41 have tires in excess of 10 years of age. NFPA (National Fire Protection Association) standards demand that tires be replaced every 7 years. A Goodyear Tire representative gave us a quote for tires on 3 vehicles in need of replacement. Pricing is based on Michigan NET STATE price book available to municipalities. The cost is greatly reduced from the price an individual would pay. The cost for #11 would be \$2013.24. The cost for #6 would be \$1,830.88 and engine #41 would be \$4,572.16. Total cost will be \$8,416.28. **Motion by Jones and seconded by Sebright to approve amending the 2016/17 budget line item D1 by \$9,000 to \$21,600 for the purchase of Goodyear tires for vehicles #11, 6 and 41. \$9,000 will be transferred from the capital projects savings account to the general fund checking account. All ayes.**

Other Business:

Kevin Travis introduced himself as a Watson Township resident who will be running for Watson twp supervisor in November. He is trying to familiarize himself with the fire board.

Motion by Evans and supported by Cooper-Keel to adjourn. Meeting adjourned at 8 p.m.

Next meeting will be Wednesday, July 13, 2016 at 7 p.m. at the Hopkins public safety building.

Respectfully submitted by
Sue Sebright/secretary