

Hopkins Township Planning Commission
Minutes Special Meeting 11/5/2013

Planning Commission Members: Chair Lori Castello; Mark Forbes; Tadd Heft; Mike Timmer; Chuck Wamhoff; Fred Morley

Members Present: Lori Castello; Tadd Heft; Chuck Wamhoff; Fred Morley

Location: Hopkins Township Hall

- + Commission attendance noted above.
- + Zoning Administrator Kirk Scharphorn in attendance

Agenda

Interview Planning Commission Candidates
Ami Walker Special Use Permit
October 22, 2013 Meeting Minutes
Master Plan Review and Update
Other Business

Call to Order: 7:00 PM

Agenda Items

- **Interview Planning Commission Candidates:** The central purpose of this meeting was to interview potential candidates to fill the vacancy on the Commission. One interview was conducted with Gary Tokarski. Gary is interested in seeing Hopkins Township remain rural and staying with the Ag emphasis. He is from Detroit and was an electrician for Ford Motor Company. He would consider a leadership position once he was familiar with the Commission's function. He would participate in available training for Planning Commission personnel. He likes to have things orderly. We have enough issues that we must deal with, and we likely will schedule more meetings for next year. He would be available for more than the quarterly meetings the Commission has normally prescheduled in the past. He would be able to say no if someone were to challenge the intent of the Zoning Ordinance.

We conveyed to Gary some of the actions the Commission is involved with including Zoning Ordinance amendments; Master Land Use Plan development and updates; Special Use Permits; dealing with various "new" technologies including Wind Power; and generally protecting the health and welfare of Hopkins Township residences.

Discussion of the process of appointing members of the Commission followed the interview. The Township Supervisor appoints a candidate to the Planning Commission. The question came up about how the Planning Commission interview process fits into the appointment procedure. There was a second response to the call for Planning Commission candidates. This second candidate lives in the Village and was not available for an interview at this meeting.

- **Ami Walker Special Use Permit:** Zoning Administrator Scharphorn has emailed the documents for review of this request. He handed out an aerial depiction of the proposed site. This SUP will be addressed at our November 19, 2013 meeting. These documents should be reviewed so that you are familiar with them for the November 19 meeting.
- **October 22, 2013 Meeting Minutes:** These minutes were previously emailed to commissioners.

MOTION: A motion was made and supported to approve these minutes. This motion Was approved.

- **Master Land Use Plan Review and Update:** We need to continue to bring our Plan up-to-date. There are some provisions of the Plan prior to the last major update that we want to keep. We discussed how we want to proceed to finish any revisions.
- **Other Business:** It was noted that the official Zoning Ordinance is the one that is on the Hopkins Township web site.

MOTION: A motion was made and supported to adjourn at 8:30 PM. This motion was approved.

Submitted by:

Fred Morley, Secretary
Hopkins Township Planning Commission

Minutes approved: